

Instructions for adding Transact MFA – Android

Download the Transact eAccounts Mobile App  and Microsoft

Authenticator app  in the Google Play Store.

1. **Open eAccounts**, swipe through startup screens and tap **Get Started**.
2. Refine the search by typing ‘Joseph’ and select **‘St Josephs University New York’** and follow the prompts.
3. Under sjny Portal and SJNY EACCOUNTS, tap login
4. Login with your **SJNY credentials** (username and password).
5. The “Set Up Two-Factor Authentication” screen will display.
6. Click on The **Microsoft Authenticator** app pop-up on the bottom of the screen
7. A **6-digit** authenticator code will be generated and will change every 30 seconds
8. Tap on the **6-digit code** to copy the code.
9. Go back to the Transact eAccounts App (you may need to login again with your SJCNY credentials).
10. Click “Continue” on the Two-Factor Authentication screen.
11. Enter the **“Code”** by pasting the code copied from the Microsoft Authenticator App.
12. Next, your eAccount information will be displayed, tap **‘Add to Wallet’** and follow the prompts.
 - eAccounts has to be added to your Wallet in order to use Mobile ID